

Proposed Foundation Individual Grant Application

(Use for grants made to individuals for charitable projects)

THE MYERS FAMILY FOUNDATION, INC.

2851 Jessup Road, #1008
Jessup, MD 20794
info@themyersfamilyfoundation.com
EIN: 81-4683829

Individual Grant Application

Cover Sheet

Please submit application and all materials between 1/1 and 1/31

Date of Application: _____

Name: _____

Telephone Number: _____

Fax Number: _____

Email Address: _____

Purpose of Grant (One sentence): _____

Contribution Request: \$_____

General Support: _____ OR Project Support: _____

- Total Project Budget: \$_____

- Dates Covered by Project Budget: _____ to _____

- Project Name (if applicable): _____

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I. Proposal Summary

Request

Please summarize in a short paragraph the purpose of your project. Briefly explain (i) why you are requesting this contribution, (ii) what outcomes you hope to achieve, and (iii) how you will spend the funds if a contribution is made.

Background Summary

Describe your background, addressing each of the following:

1. A brief description of your history and mission.
2. The need or problem you work to address, and the population that you serve, or plan to impact, including geographic location, socioeconomic status, race, ethnicity, gender, sexual orientation, age, physical ability, and language.
3. Current programs and accomplishments.
4. Number of full time staff; number of part-time staff; number of volunteers (if any).
5. Your relationships – both formal and informal – with other individuals or organizations working to meet the same needs or providing similar services

Funding Request

Describe the program for which you seek funding.

1. If applying for General Support, briefly describe how this contribution will be used.
2. If for a Specific Project, please explain the project including:
 - A statement of its primary purpose and the need or problem that you are seeking to address.
 - The population that you plan to serve and how this population will benefit from the project.
 - Strategies that you will employ to implement your project.
 - Anticipated length of the project.

Evaluation

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Please explain how you will measure the effectiveness of your activities. Describe your criteria for a successful program and the results you expect to have achieved by the end of the funding period.

II. Attachments

Financial Information

If Specific Project funding is requested:

3. Current Expense budget for the project
4. List of all sources of income toward the project, actual and prospective amounts

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- Please type responses single spaced.
 - Please answer all questions in the order listed.
 - Please use headings as provided.
 - Please submit only one copy.
 - Please do not include any materials other than those specifically requested.